

**BIG SKY FIRE DISTRICT “BSFD”**  
**MINUTES OF BOARD OF TRUSTEES**  
**REGULAR MEETING/PUBLIC HEARING OF SEPTEMBER 23, 2020**

**1. Call to Order**

Meeting was called to order by Chair Alan McClain at 8:35 am

Present: Trustees Alan McClain, Carol Collins, Deb Lewis, and Matt Dodd; Greg Megaard, Fire Chief; Dustin Tetrault, Deputy Chief; Alecia Fischer, Administrative Officer; Mara Mitchell, Administrative Assistant

Absent: Trustee Renae Schumacher

a. Introduction of visitors and guests

Battalion Chief Barker, Captain Gras, Captain Bolton, Firefighter C. Mohr, Firefighter Phillips, Firefighter Lee, Firefighter DuComb, Firefighter Farmer, President Local 4732 Firefighter John Foster, Ryan Blechta. Firefighter Kendziorski joined at 8:51 am

**2. Public comment for items not on the agenda - None**

**3. Consent Agenda Items**

a. Approval of draft minutes of August 26, 2020 Regular Meeting

b. Financial Reports for August 2020

c. Check Register: Checks 6118601 – 6118649

d. Correspondence

- Trustee Collins requested to pull items a and d from the Consent Agenda
- **Motion Made and Seconded by Trustee Collins and Trustee Lewis to approve the consent agenda items b, and c as presented.** Passed Unanimously
- Trustee Collins pointed out errors in the dates for the draft minutes.
- **Motion Made and Seconded by Trustee Collins and Trustee Lewis to approve consent agenda item a with corrections made as discussed.** Passed Unanimously
- Trustee Collins acknowledged the correspondence and commended the department on the great work that is being done.
- **Motion Made and Seconded by Trustee Collins and Trustee Lewis to approve consent agenda item d.** Passed Unanimously

**4. Chief's Report – See Board Packet for Report**

- Chief Megaard commented on the virtual meeting with Spanish Peaks regarding their ODP and a possible fire station for BSFD. He stated that it was a productive meeting in being able to voice and explain BSFD perspectives rather than through written correspondence. Trustee Collins and Trustee Dodd were also involved in the meeting and agreed that overall it was a good meeting.

**5. New Business**

a. A Shift Commendation Pin Ceremony

- This item is tabled until October.

b. The Purchase of a Dodge Cab and Chassis for a new Wildland Unit

- Using a portion of the \$80,000 allocated from Big Sky Resort Area District (BSRAD) the Dodge Cab and Chassis have been ordered for BSFD's new Wildland Unit. The total for the cab and chassis is \$56,240. This does not include any accessories.
- **Motion Made and Seconded by Trustee McClain and Trustee Collins to approve the purchase of the Dodge Cab and Chassis for a new Wildland Unit.**

c. Resolution 2020-1006 Small Government Financial Reporting Framework

- **Motion Made and Seconded by Trustee Collins and Trustee Dodd to approve Resolution 2020-1006 calling for the approval of the amended small government financial reporting framework as presented.** Passed Unanimously

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- d. BSFD Financial Audit Engagement Letter and Amended Contract
  - **Motion Made and Seconded** by Trustee Collins and Trustee Lewis to approve the BSFD Financial Audit Engagement Letter and Amended Contract with Rosie Barndt, CPA as presented. Passed Unanimously
  
- e. Procurement Policy 2020-1007 for Approval
  - **Motion Made and Seconded** by Trustee Lewis and Trustee Collins to approve Procurement Policy 2020-1007 as presented. Passed Unanimously
  
- 6. **Old Business**
  - a. Sprinkler Policy 2020-1005 for review
    - **Motion Made and Seconded** by Trustee Collins and Trustee Lewis to approve Sprinkler Policy 2020-1005 as presented. Passed Unanimously
  
- 7. **Other Business** - None
  
- 8. **Public Comment** – None
  
- 9. **Date for next regular meeting** – October 28, 2020 at 8:30 am
  
- 10. **Adjournment** – 9:16 am

Respectfully submitted,



Alan McClain, Chair



Board Member

cc: Board of Trustees  
Fire Chief Greg Megaard  
Local 4732  
Gallatin County Board of Commissioners  
Gallatin County Clerk & Records Office  
Madison County Clerk & Records Office