

**BIG SKY FIRE DISTRICT “BSFD”
MINUTES OF BOARD OF TRUSTEES
REGULAR MEETING/PUBLIC HEARING OF MAY 27, 2020**

1. Call to Order

Meeting was called to order by Chair Alan McClain at 8:34 am

Present: Trustees Alan McClain, Carol Collins, Matt Dodd, and Renae Schumacher; Trustee Deb Lewis joined at 8:39; Greg Megaard, Fire Chief; Dustin Tetrault, Deputy Chief; Alecia Fischer, Administrative Officer; Mara Mitchell, Administrative Assistant

a. Introduction of visitors and guests

Captain Gras, Captain Hamel, Training Captain Bolton, Firefighter DuComb, Firefighter Ketschek, Firefighter Lee, Firefighter M. Mohr, Firefighter Parker, Firefighter Kendziorski, Firefighter Farmer, On-Call Firefighter Walker, President Local 4732 Firefighter John Foster, Ryan Blechta, and Jon Olsen.

2. Public comment for items not on the agenda

3. Consent Agenda Items

a. Approval of draft minutes of April 22, 2020 Regular Meeting

b. Financial Reports for April 2020

c. Monthly Financial Statements

d. Check Register: Checks 6118401 – 6118452

e. Correspondence

- **Motion Made and Seconded by Trustee Collins and Trustee Dodd to approve the consent agenda of May 27, 2020 as presented.** Passed unanimously

4. Chief’s Report – See Board Packet for Report

5. New Business

a. Capital Expenditure Policy

- The new policy increases the cost of capital assets requirement from \$1,000 to \$5,000.
- **Motion Made and Seconded by Trustee Collins and Trustee Dodd to approve Capital Expenditure Policy 2020-1001.** Passed Unanimously

b. Fire Chief Position Final Discussion and Swearing In

- Trustee Collins and Trustee McClain presented
- **Motion Made and Seconded by Trustee McClain and Trustee Lewis to approve the Fire Chief Compensation Packet as presented including a six (6) month probation period beginning on January 25, 2020.** Motion Dies
- **Motion Amended by Trustee McClain and Trustee Lewis stating the BSFD Board of Trustees formally appoints Greg Megaard as Fire Chief of BSFD and adopts the current base salary and includes a six (6) month probationary period beginning January 25, 2020.** Passed Unanimously

c. Homeland Security Grant

- The state of Montana’s application packet will include a grant request for \$100,000 for BSFD. The grant funds will be used to update technology in the Training Room at Station 1 which is designated as an alternate emergency operations center for both Gallatin and Madison counties.

6. Old Business

a. ESCI Standards of Cover Document Progress Update and Possible Presentation

- Chief Tetrault presented the key points of the ESCI reports. The presentation is included in the board packet.

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- b. Spanish Peaks ODP – Madison County Update
- Chief Megaard presented a response letter to send to Lone Mountain Land Company and Jon Olsen for board approval.
 - Jon Olsen stated that an extension for the current Spanish Peaks ODP was granted until August 6, 2021.
 - **Motion Made and Seconded** by Trustee Collins and Trustee Dodd to approve the Spanish Peaks ODP response letter as presented. Passed Unanimously

7. Other Business

- a. DNRC Co-Op Wildfire Agreement
- **Motion Made and Seconded** by Trustee Collins and Trustee Lewis to approve the DNRC Co-Op Wildfire Agreement as presented. Passed unanimously
- b. MCI Trailer
- A Mass Casualty Incident trailer that was fully funded through a grant (put together by Gallatin County, Madison County, and Park County) has been delivered and is housed at Station 2.
- c. Election of Board of Trustee Officers
- Currently Trustee McClain is Chair, Trustee Collins is Vice Chair, and Trustee Dodd is Secretary/Treasurer.
 - **Motion Made and Seconded** by Trustee Schumacher and Trustee Lewis to keep the board officer positions the same as the previous year. Passed unanimously

8. Public Comment

9. Date for next regular meeting – June 24, 2020 at 8:30 am

10. Adjournment – 9:22 am

Respectfully submitted,


Alan McClain, Chair


Board Member

cc: Board of Trustees
Fire Chief Greg Megaard
Local 4732
Gallatin County Board of Commissioners
Gallatin County Clerk & Records Office
Madison County Clerk & Records Office