

**BIG SKY FIRE DISTRICT “BSFD”
MINUTES OF BOARD OF TRUSTEES
REGULAR MEETING/PUBLIC HEARING OF OCTOBER 23, 2019**

1. Call to Order

Meeting was called to order by Chair Alan McClain at 8:30 am

Present: Trustees Alan McClain, Renae Schumacher, Matt Dodd, and Deb Lewis; William Farhat, Fire Chief; Greg Megaard, Deputy Fire Chief; Alecia Fischer, Administrative Officer; Mara Mitchell, Administrative Assistant

Absent: Dustin Tetrault, Deputy Fire Chief; Trustee Carol Collins

a. Introduction of visitors and guests

Battalion Chief Pruiett, Battalion Chief Barker, Captain Bolton, Firefighter Ketschek, Firefighter DuComb, Firefighter Nowlin, Firefighter Lee, President Local 4732 Firefighter John Foster, Firefighter Rush, Firefighter Phillips, Jeff and Doreen Lee.

2. Public comment for items not on the agenda – None

3. Consent Agenda Items

a. Approval of draft minutes of September 25, 2019 Regular Meeting

b. Financial Reports for September 2019

c. Monthly Financial Statements

d. Check Register: Checks 6117957 – 6118016, including voided check 6117980

e. Correspondence

- **Motion Made and Seconded by Trustee Schumacher and Trustee Lewis to approve the consent agenda items of October 23, 2019.** Trustee McClain requested that the correspondence be pulled from the motion to discuss. Passed Unanimously
- Trustee McClain wanted clarification on the email regarding county approval for road closures. Chief Farhat stated that as of April 2019 Gallatin County requires a permit in order to close a county road.
- **Motion Made and Seconded by Trustee Schumacher and Trustee Lewis to approve the correspondence of October 23, 2019.** Passed Unanimously

4. Chief’s Report – See Board packet for Report

5. New Business

a. Swearing in of Firefighter Taylor Lee and introduction of new Probationary Firefighters Matthew Migel and Christopher Mohr

6. Old Business

a. Station 1 and 2 remodel projects update

- Both stations are nearing completion.

b. ESCI Master Plan Update Adoption Discussion

- **Motion Made and Seconded by Trustee Schumacher and Trustee Lewis to adopt the most recent ESCI Master Plan Update.** Passed Unanimously

c. ESCI Standards of Cover Document Progress Update

- The ESCI Standards of Cover Document is a data driven discussion that is being worked on. Chief Farhat is unsure of when it will be presented. It is a guidance document to aid in meeting goals of BSFD.

d. Annual Audit Update

- Rosie Barndt will present at the November regular board meeting.

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- e. Fire Chief Performance Evaluation – Possible Closed Session
 - Entered Closed session at 9:05 am
 - Resumed Open session at 9:35 am
 - **Motion Made and** Seconded by Trustee Dodd stating that based on the review of Chief Farhat's action points put together by Chief Farhat relating to his performance evaluation the Board will revisit the issue in January 2020 and March 2020 to check progress being made. By April 2020 the process will begin to do another 363 Review of Chief Farhat.

7. **Other Business** - None

8. **Public Comment**

- Union President Foster stated that he did not find the 363 review process useful as a tool to show the labor management relationship between Chief Farhat and the Local 4732.

9. **Date for next regular meeting** – November 20, 2019 at 8:30 am ***Note date***

10. **Adjournment** – 9:49 am

Respectfully submitted,



Alan McClain, Chair



Board Member

cc: Board of Trustees
Fire Chief William Farhat
Local 4732
Gallatin County Board of Commissioners
Gallatin County Clerk & Records Office
Madison County Clerk & Records Office