

**BIG SKY FIRE DISTRICT “BSFD”
MINUTES OF BOARD OF TRUSTEES
REGULAR MEETING/PUBLIC HEARING OF AUGUST 28, 2019**

1. Call to Order

Meeting was called to order by Chair Alan McClain at 8:33 am

Present: Trustees Alan McClain, Carol Collins, Renae Schumacher, and Matt Dodd; William Farhat, Fire Chief; Greg Megaard, Deputy Fire Chief; Dustin Tetrault, Deputy Fire Chief; Alecia Fischer, Administrative Officer; Mara Mitchell, Administrative Assistant

Absent: Trustee Deb Lewis

a. Introduction of visitors and guests

Battalion Chief Pruiett, Captain Loomis, Firefighter Kendziorski, Firefighter Kammann, Firefighter Farmer, and President Local 4732 Firefighter John Foster

2. Public comment for items not on the agenda – None

3. Consent Agenda Items

a. Approval of draft minutes of July 24, 2019 Regular Meeting

b. Financial Reports for July 2019

c. Monthly Financial Statements

d. Check Register: Checks 6117827 – 6117894, including voided check 6117840

e. Correspondence

- **Motion Made and Seconded** by Trustee Collins and Trustee Schumacher to approve the consent agenda items of August 28, 2019. Passed Unanimously
- Trustee Schumacher asked why in the county collections are at a negative. Most likely it is because it is the first month of the fiscal year and how it is reflected.

4. Fire Chief’s Report - See the report in the board packet

- Background investigations are complete and Chris Mohr and Matt Migel will start with BSFD on September 30, 2019.
- Chief Farhat mailed letters to individuals at the Yellowstone Club (Hans Williamson, Charlie Callendar, and Paul Hennigan) regarding the liability of involvement of the Yellowstone Club Fire Department in the BSFD’s district. They have not responded.

5. New Business

a. Vice President Pence’s Visit

- Vice President Pence was in Big Sky for a private vacation.

6. Old Business

a. Station 1 and 2 remodel projects update

- Station 2 has a few small things that still need to be completed. Chief Farhat is hoping Station 2 will be done this week.
- Station 1 has an extensive punch list of things that still need to be completed. Chief Farhat is hoping Station 1 will be complete in a few weeks.

b. ESCI Master Plan and Standards of Cover Document

- Chief Farhat stated that everything is complete and it will be presented at the September Regular Board Meeting.

c. Chief Farhat’s Review Process Update

- Chief Farhat met with Brian Peterson, Associated Employers, in Billings. Now the Chief’s Review Committee will discuss the findings with Brian and then schedule a special meeting to complete Chief Farhat’s review.

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- d. Spanish Peaks ODP
 - Chief Farhat learned that the Gallatin County Commission granted a 12 month extension (without contacting BSFD).
 - Chief Farhat has received a quote from a consultant for professional services which would be at a cost to BSFD. Chief Farhat is unsure of when to engage the services and move forward, but feels it will be a benefit for the district when it is done. The services BSFD would enlist will function similar to a project manager.
- e. 2019-2020 Final Budget Review and Approval
 - **Motion Made and Seconded** by Trustee Collins and Trustee Schumacher to approve the 2019-2020 Fiscal Year Final Budget as presented. Passed Unanimously

7. Other Business

8. Public Comment

- Chief Tetrault mentioned the Building for Wildfire Summit he has helped organize that will be at Buck’s T-4 on September 18, 2019.


9. Date for next regular meeting – September 25, 2019 at 8:30 am at Station 1

10. Adjournment – 9:24 am

Respectfully submitted,



Alan McClain, Chair



Board Member

- cc: Board of Trustees
Fire Chief William Farhat
Local 4732
Gallatin County Board of Commissioners ✓
Gallatin County Clerk & Records Office ✓
Madison County Clerk & Records Office ✓