

**BIG SKY FIRE DISTRICT “BSFD”
MINUTES OF BOARD OF TRUSTEES
REGULAR MEETING/PUBLIC HEARING OF DECEMBER 19, 2018**

1. Call to Order

Meeting was called to order by Chair Alan McClain at 8:35 am

Present: Trustees Alan McClain, Matt Dodd, and Deb Lewis; William Farhat, Fire Chief; Greg Megaard, Deputy Fire Chief, Dustin Tetrault, Deputy Fire Chief; Alecia Fischer, Administrative Officer; Mara Mitchell Administrative Assistant

Absent: Trustees Carol Collins and Renae Schumacher

a. Introduction of visitors and guests

Battalion Chief Pruiett, Captain Loomis, Firefighter Clark, Firefighter Kendziorski, Firefighter Kammann, Firefighter Bolton, Firefighter Farmer, and President Local 4732 Firefighter John Foster.

2. Public comment for items not on the agenda – None

3. Consent Agenda Items

a. Approval of draft minutes of November 14, 2018 Regular Meeting

b. Financial Reports for November 2018

c. Monthly Financial Statements

d. Check Register: Checks 6117336 – 6117407

e. Correspondence

- Trustee McClain requested the correspondence be reviewed separately from the consent agenda items as he feels there is important information to review and understand.
- **Motion Made and Seconded** by Deb Lewis and Matt Dodd to approve the consent agenda items of November 14, 2018 less the correspondence. Passed Unanimously

4. Fire Chief's Report - See the report in the board packet

5. New Business

a. Snow Plowing Station 2 Thank You for Delzer Diversified

- Chief Farhat stated that with the construction going on at Station 2 there is not room for Delzer Diversified to park their front end loader in the parking lot which they have been doing in past years in exchange for keeping the lot plowed at no cost to BSFD. This year, due to the construction, there is not room for Delzer to park up there. They have found another location to park their equipment for the winter, but are going to continue to plow Station 2 at no cost to BSFD. Chief Farhat would like a letter from the Board thanking them.

b. Resolution 2018-1004 Calling for a Trustees Election – two positions

- **Motion Made and Seconded** by Matt Dodd and Deb Lewis to adopt Resolution 2018-1004 Calling for a Trustees Election. Passed Unanimously

6. Old Business

a. Station 1 and 2 remodel projects update

- Chief Farhat has been talking with Joe Miller at First Security Bank regarding financing. The state option would not know anything until February and would not have access to any financing until March. Chief Farhat is hoping to have more answers from Joe Miller in the next couple of weeks.

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- Chief Megaard stated that Station 1 construction is progressing. Siding is going on. They are waiting on some metal pieces for drip edge and then the roof will go on. The heating system should arrive before the end of the month. Three interior bedrooms should be painted before the end of the month. After the holidays the kitchen removal should begin. At Station 2 should be semi dried in and more progress is expected. Chief Megaard stated that Kevin Cooper has been great to work with, and the crews have been fantastic as well. No changes to budget/spending recently. Chief Farhat is working on determining how much money there will be for furnishings. A little bit of the contingency funds have been used, but not a lot. Chief Farhat is hoping to have an updated budget by the next meeting.

b. Sensitivity Training

- Chief Farhat has not a chance to review the information Administrative Officer Fischer recently gave him, but she mentioned that she has tentatively looked at scheduling the training for January/early February.

7. Other Business

- Trustee McClain proposed possibly hiring a third party to perform Chief Farhat's review this year.

8. Public Comment - None

9. Date for next regular meeting – January 23, 2019 at 8:30 am

10. Adjournment – 9:15 am

Respectfully submitted,



Alan McClain, Chair



Board Member

cc: Board of Trustees
Fire Chief William Farhat
Local 4732
Gallatin County Board of Commissioners
Gallatin County Clerk & Records Office
Madison County Clerk & Records Office