

BIG SKY FIRE DISTRICT “BSFD”
MINUTES OF BOARD OF TRUSTEES
REGULAR MEETING/PUBLIC HEARING OF NOVEMBER 14, 2018

1. Call to Order

Meeting was called to order by Chair Alan McClain at 8:31 am

Present: Trustees Alan McClain, Carol Collins, Renae Schumacher, and Deb Lewis; William Farhat, Fire Chief; Dustin Tetrault, Deputy Fire Chief; Alecia Fischer, Administrative Officer; Mara Mitchell Administrative Assistant; Matt Dodd arrived 8:56 am

Absent: Greg Megaard, Deputy Chief

a. Introduction of visitors and guests

Battalion Chief Barker, Jon Dudley, Captain Gras, Kari Gras, Katie Rush, Firefighter Rush, Firefighter Phillips, Firefighter Clark, Firefighter Blechta, Mr. and Mrs. Steve DuBois, Firefighter DuBois, Chelsie DuBois, Firefighter Miller, Firefighter Farmer, Firefighter Lee, and Jolene Palmer with the Lone Peak Lookout.

2. Public comment for items not on the agenda – None

3. Consent Agenda Items

a. Approval of draft minutes of October 24, 2018 Regular Meeting

b. Financial Reports for October 2018

c. Monthly Financial Statements

d. Check Register: Checks 6117276 – 6117335

e. Correspondence

- **Motion Made and Seconded by Carol Collins and Renae Schumacher to approve the consent agenda items of November 14, 2018. Passed Unanimously**

4. Fire Chief’s Report - See the report in the board packet

5. New Business

a. Employee Recognition

- On August 29, 2018 there was a motor vehicle accident in which the driver was critically injured. The shift on duty was A Shift. The vehicle was roughly 50 yards off the road which is hard and challenging in itself. The patient was also critically injured and the crew had to perform life-saving treatment before they could even extricate the patient. A Shift is recognized for the commendable job they did on August 29, 2018 with difficulty getting to the accident scene itself, coming together and quickly recognizing the patient’s needs and taking care of the patient, making the transport decision and getting a helicopter en route. They are also being recognized for great decision making by a smart team that knows their job well and is able to think outside of the box when presented with a problem that is not an easy one to work through.
- The On-Call Firefighter portion of BSFD has been eliminated due to safety concerns for all firefighters including the on-call firefighters themselves. Ryan Blechta and Jay Miller were the last people in the position and were recognized for their service.

b. Creation of Second Firefighter/EMT – Maintenance Coordinator Position


- The Maintenance Coordinator position has become too busy. For a few years Firefighter Clark has had too much to do in regards to repairs and routine maintenance of all the apparatus. Chief Pruiett proposed a second Maintenance Coordinator position which Chief Farhat feels is a great idea. Firefighter Clark will continue to maintain all apparatus with pumps. The second position will be responsible for apparatus without pumps (ambulances and other vehicles).

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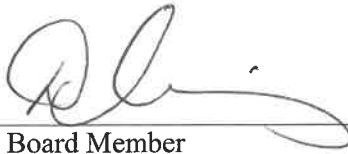
- **Motion Made and Seconded** by Carol Collins and Renae Schumacher to approve the creation of a Second Firefighter/EMT – Maintenance Coordinator Position. Passed Unanimously
 - c. Donation of BSFD 2008 Chevrolet Suburban
 - Chief Farhat stated that the BSFD does not really have a use for the vehicle any longer, and the Sheridan Volunteer Fire Department in Madison County recently had a department vehicle destroyed by a tree falling on it is in need of a department vehicle.
 - **Motion Made and Seconded** by Carol Collins and Renae Schumacher to donate the 2008 Chevrolet Suburban. Trustee Dodd did not vote as he arrived after the issue was presented. Passed Unanimously
 - d. Donation of Halloween Equipment
 - Chief Farhat stated that BSFD is trying to be more involved with the community and although the Halloween event has always been a large event for the department BSFD will not be doing the haunted house portion in the future. The department will continue with the community room on Halloween. Alecia will reach out to Barbara Rowley to see if there is any interest in our equipment for use by the kids at the school.
 - **Motion Made and Seconded** by Carol Collins and Deb Lewis to approve the Donation of the Halloween Equipment to an appropriate organization. Passed Unanimously
- 6. Old Business**
- a. Station 1 and 2 remodel projects update
 - Chief Farhat will have more of a cost break down by the next meeting, but progress is being made. Windows are being replaced, as well as, siding and roofing.
 - Chief Farhat is still working on factors to determine if a private or public loan would be the best option.
 - b. Training Facility on Big Sky Water/Sewer Property Update
 - Battalion Chief Barker is still researching other options, as well as, pricing. Chief Farhat proposed tabling the Training Facility agenda item until February while research is done rather than continuing the agenda item monthly. This will allow time for more research to be completed.
 - **Motion Made and Seconded** by Carol Collins and Matt Dodd to table the Training Facility on Big Sky Water/Sewer Property Update agenda item until the February 2019 board meeting. Passed Unanimously
 - c. Sensitivity Training
 - Administrative Officer Fischer stated that there is an organization that BSFD will most likely join as they offer several benefits items that would benefit the department. She is waiting on pricing, but advised that they will most likely be selected to run the training. The training will most likely be after the first of the year.
- 7. Other Business - None**
- 8. Public Comment - None**
- 9. Date for next regular meeting – December 19, 2018 at 8:30 am**
- 10. Adjournment – 9:14 am**

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Respectfully submitted,



Alan McClain, Chair



Board Member

cc: Board of Trustees
Fire Chief William Farhat
Local 4732
Gallatin County Board of Commissioners✓
Gallatin County Clerk & Records Office✓
Madison County Clerk & Records Office✓