

**BIG SKY FIRE DISTRICT “BSFD”  
MINUTES OF BOARD OF TRUSTEES  
REGULAR MEETING/PUBLIC HEARING OF FEBRUARY 27, 2019**

**1. Call to Order**

Meeting was called to order by Chair Alan McClain at 8:35 am

Present: Trustees Alan McClain, Carol Collins, Matt Dodd, Deb Lewis, and Renae Schumacher;  
William Farhat, Fire Chief; Greg Megaard, Deputy Fire Chief, Dustin Tetrault, Deputy Fire Chief;  
Alecia Fischer, Administrative Officer

Absent: Mara Mitchell, Administrative Assistant

a. Introduction of visitors and guests

Battalion Chief Sheil, Captain Hamel, Firefighter Mohr, Firefighter Ketschek, Firefighter DuComb, Firefighter Parker, Firefighter Lee, and President Local 4732 Firefighter John Foster

**2. Public comment for items not on the agenda**

- President Foster spoke about SB160 – the Firefighter Health and Safety Bill. He was in Helena with Firefighters Mohr and Parker doing some training regarding the bill and meeting with the State House and Senators. The bill did make it through the senate committee and is now going before the House Business and Labor Committee.
- President Foster also thanked Chief Farhat and Chief Megaard in regards to the remodel and unexpected issues that have come up. President Foster stated that the Union recognizes and appreciates the prompt attention given to the issues they have presented to both Chief Farhat and Chief Megaard.

**3. Consent Agenda Items**

- a. Approval of draft minutes of January 23 , 2019 Regular Meeting
- b. Financial Reports for January 2019
- c. Monthly Financial Statements
- d. Check Register: Checks 6117468 – 6117551, including voided checks 6117439 and 6117469
- e. Correspondence
  - **Motion Made and Seconded by Trustee Collins and Trustee Lewis to approve the consent agenda items of February 27, 2019. Passed Unanimously**

**4. Fire Chief's Report - See the report in the board packet**

**5. New Business**

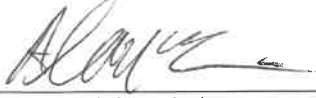
- a. Approval of 2019-2020 Big Sky Resort Area District Application (BSRAD) for Appropriation
  - Chief Farhat presented the BSRAD 2019-2020 Application for Resort Tax Funds which is a request for \$916,971.00 to be used for operational support (\$816,971.00) and firefighter personal protective and turnout gear replacement (\$100,000.00).
  - **Motion Made and Seconded by Trustee Collins and Trustee Dodd to approve the 2019-2020 BSRAD application for appropriation. Passed Unanimously**
- b. Yellowstone Club Liability Concerns
  - Chief Farhat stated that he is hoping to meet with Hans Williamson in which he will voice concerns with some issues and practices of the Yellowstone Club Department regarding coverage of calls for their properties in the BSFD District and not making the BSFD aware of calls. He will keep the board informed of the situation.

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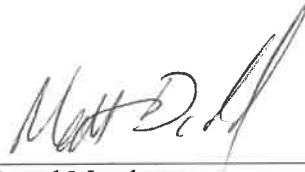
- c. Spanish Peaks Fire Station
    - Chief Farhat sent Charity Fetcher (she is the Planning Director for Madison County) a letter outlining BSFD concerns and conditions to be included with the Spanish Peaks Resort ODP renewal Findings of Facts. Chief Farhat composed the letter after discussions with Lone Mountain Land Company (LMLC) regarding the need for a fire station in Spanish Peaks reached an impasse despite Chief Farhat’s best efforts to the contrary. The letter is included in the board packet.
  - d. Letter of Support for 1% to BSRAD
    - Trustee Collins stated that the letter would be in support for the bill to go before the voters – it is not a letter stating that the board supports the 1%.
    - **Motion Made and Seconded by Trustee Collins and Trustee Lewis to approve writing a letter of support for 1% in Big Sky Resort Area District for the legislation that would allow it to increase 1%. Passed Unanimously**
- 6. Old Business**
- a. Station 1 and 2 remodel projects update
    - Bedroom furniture is coming from the Montana Correctional Enterprises
    - Chief Farhat showed a video of the progress of the remodel at Station 2. It is predicted to be completed in early March.
    - At Station 1 the kitchen and office remodel is scheduled to tentatively begin in a few weeks.
  - b. Station 1 and 2 Remodel Projects Loan Approval
    - Chief Farhat stated that the attorney is currently reviewing the INTERCAP Loan Program paperwork and it should be ready for approval by the next meeting.
  - c. Approval of 2019-2020 Budget
    - Chief Farhat presented the 2019-2020 Proposed Budget he developed with Trustee McClain and Trustee Lewis as presented in the board packet.
    - **Motion Made and Seconded by Trustee Collins and Trustee Schumacher to approve the 2019-2020 Budget as presented by Chief Farhat. Passed Unanimously**
  - d. Fire Chief Performance Review
    - Trustee McClain spoke with Brian Peterson at Associated Employers regarding the 363 Review. It is not customizable – no room for comments. It is an online survey soft skills evaluation versus a hard skills evaluation. Trustee McClain estimates the cost to be less than \$500.00. Trustee McClain and Trustee Dodd discussed the benefits of a review structured like this one versus a review based on a job description.
    - **Motion Made and Seconded by Trustee Schumacher and Trustee Collins to hire Associated Employers to do Chief Farhat’s Performance Review using Disc 363. Passed Unanimously**
- 7. Other Business**
- Officer Fischer mentioned an agenda item for a future meeting will need to be Trustee Positions
- 8. Public Comment**
- Trustee Collins thanked the firefighters that went to the legislature meetings regarding the Firefighter Safety Bill (SB160).
- 9. Date for next regular meeting – March 27, 2019 at 8:30 am**
- 10. Adjournment – 10:03 am**

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Respectfully submitted,



Alan McClain, Chair



Board Member

cc: Board of Trustees  
Fire Chief William Farhat  
Local 4732  
Gallatin County Board of Commissioners ✓  
Gallatin County Clerk & Records Office ✓  
Madison County Clerk & Records Office ✓