

BIG SKY FIRE DISTRICT "BSFD"
MINUTES OF BOARD OF TRUSTEES
REGULAR MEETING/PUBLIC HEARING OF NOVEMBER 29, 2017

1. Call to Order

Meeting was called to order by Chair Alan McClain at 8:32 am

Present: Trustees Alan McClain, Steve Johnson, Tom Reeves, and Renae Schumacher; William Farhat, Fire Chief; Greg Megaard, Deputy Chief; Alecia Fischer, Office Administrator; Mara Mitchell, Administrative Assistant

Absent: Carol Collins, Trustee

a. Introduction of visitors and guests

President Local 4732 Firefighter John Foster, Battalion Chief Pruiett, Captain Hamel, Firefighter Ketschek, Firefighter Kammann, and Firefighter Bolton

2. Public comment for items not on the agenda – None

3. Consent Agenda Items

a. Approval of draft minutes of October 25, 2017 Regular Meeting

b. Financial Reports for October 2017

c. Monthly Financial Statements

d. Check Register: Checks 6116561 - 6116626

e. Correspondence

- Chief Farhat asked the Board if they want to continue seeing the previous year's budget compared to the current year's budget. Trustee Reeves suggested rather than comparing budget to budget compare the previous year's actual spending to the current year's actual spending.
- **Motion Made and Seconded** by Renae Schumacher and Steve Johnson to approve the consent agenda items of November 29, 2017. Passed Unanimously

4. Fire Chief's Report

a. See report included in board packet

5. New Business

a. Purchase of Current Station 1 Land from the McBride Family

- Chief Farhat stated that Mr. McBride reached out to him asking if the BSFD would be willing to purchase the originally donated land where Station 1 is currently located at fair market value. An appraisal of the property alone and of the property with the structure will be performed in early January. Once the appraisals are complete Chief Farhat will present the information to the board for evaluation.

b. Workman's Compensation Audit and Refund

- BSFD will receive a credit in the amount of \$5,300.00 based on BSFD's workman's compensation policy and claims from 2015.

c. Creation of District Email Addresses for Board Members

- Trustees McClain, Collins, and Reeves attended a training for board members and it was recommended to not use a personal email for board correspondence. Moving forward the board members will use email addresses issued through the department.

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6. Old Business

a. Master/ISO Plan

i. Mill Levy Update

- There was a significant increase in land owner votes most likely due to the mailing being sent to nonresident land owners.
- The board recognized and praised Chief Farhat for his efforts regarding the mill levy, and also acknowledged the time department members spent at the Post Office in an attempt to educate and inform the community on the mill levy.

ii. Station 1 and 2 RFQ/P Contract Selection

- Chief Farhat believes that Langlas & Associates is the best bid and thus the best firm to meet BSFD’s needs.
- **Motion Made and Seconded** by Tom Reeves and Steve Johnson to authorize Chief Farhat to enter into contract negotiations, with the assistance of the BSFD attorney, and also authorized Trustee McClain to sign a contract to move forward. Passed Unanimously

7. Other Business - None

8. Public Comment - None

9. Date for next regular meeting – January 10, 2018 at 8:30 am

10. Adjournment – 9:30 am

Respectfully submitted,



Alan McClain, Chair



Steve Johnson, Secretary/Treasurer

cc: Board of Trustees
Fire Chief William Farhat
Local 4732
Gallatin County Board of Commissioners
Gallatin County Clerk & Records Office
Madison County Clerk & Records Office