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**BIG SKY FIRE DISTRICT “BSFD”  
MINUTES OF BOARD OF TRUSTEES  
REGULAR MEETING/PUBLIC HEARING OF JUNE 27, 2018**

**1. Call to Order**

Meeting was called to order by Chair Alan McClain at 9:04 am

Present: Trustees Alan McClain, Carol Collins, and Deb Lewis; William Farhat, Fire Chief; Greg Megaard, Deputy Chief; Alecia Fischer, Office Administrator; Mara Mitchell, Administrative Assistant

Absent: Trustees Matt Dodd and Renae Schumacher

a. Introduction of visitors and guests

Big Sky Fire Department: President Local 4732 Firefighter John Foster, Battalion Chief Sheil, Battalion Chief Pruiett, Firefighter Clark, and Firefighter Kendziorski, Firefighter DuComb and Firefighter Kendziorski arrived at 9:35 am

Public: Jolene Palmer with the Lone Peak Lookout

**2. Public comment for items not on the agenda – None**

**3. Consent Agenda Items**

a. Approval of draft minutes of May 23, 2018 Regular Meeting

b. Financial Reports for May 2018

c. Monthly Financial Statements

d. Check Register: Checks 6116983 – 6117036

e. Correspondence

- **Motion Made and Seconded** by Carol Collins and by Deb Lewis to approve the consent agenda items of June 27, 2018. Passed Unanimously
- Note that there are two voided checks not indicated on the agenda check 6116557 and 6116975

**4. Fire Chief's Report**

- Chief Farhat stated that he learned of an issue with Firelight Meadows water system that effects the firefighting water supply from an article in the newspaper. Chief Farhat has asked them to explain what their solution is, as well as, how much water they currently have. He has not received a written response as of yet.

**5. New Business**

a. Montana Firefighter Testing Consortium Review

- BSFD has historically been second or third from the bottom of the list in regards to people wanting to come work here. In the last few years more interest has been generated in BSFD. This year BSFD was in second place behind two departments tied for first.

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- b. Big Sky Resort Area District (BSRAD) funding
- Chief Farhat stated that he felt the appropriations meeting went very well and smooth. He also stated that it was evident to him that all the BSRAD board members educated themselves on the entities requesting money.
  - BSFD was awarded funding in the amount of \$952,472 which was the full amount requested. Chief Farhat also stated that the BSRAD also partially funded the Gallatin County 911 request in the amount of \$462,808 (49% of what was requested) which will fund the radio system to go up on Lone Mountain. He is hoping the funding through a grant comes through this fall.
  - Chief Farhat still has not received a signed Memorandum of Understanding from the BSRAD board.
- c. Fire Pump Use by Parkview West Subdivision
- Chief Farhat proposed allowing the Parkview West Subdivision utilize the BSFD fire pump. There are guidelines that would need to get put into place (a shelter, maintenance, etc.) in order for it to be a possibility, but those have not been outlined yet.
  - Chief Farhat asked the board to advise whether or not he should move forward with a plan to present. The board agreed that this is a good option to investigate and pursue.
- d. Fire Chief Compensation for FY 2018-2019
- Chief Farhat’s proposed compensation is provided in the board packet.
  - Trustee McClain had concerns with the vehicle proposal. He is not opposed to it just concerned with the lack of guidelines. Chief Farhat proposed defining the use so it was on record. Chief Farhat proposed the boundaries for using the department vehicle for personal use be set as the state of Montana and/or within 100 miles of Big Sky, and adhering to the policies outlined in the employee manual.
  - Trustee Collins stated that the personnel manual addresses a lot of the vehicle use guidelines and does not see a need to include a mile restriction regarding personal use of the department vehicle.
  - **Motion Made and Seconded by Carol Collins and Deb Lewis to approve Chief Farhat’s compensation package for fiscal year 2018-2019 as presented.**  
Passed Unanimously
- e. Approval of Havre joining the Montana Firefighter Testing Consortium
- **Motion Made and Seconded by Carol Collins and Deb Lewis to approve Havre joining the Montana Firefighter Testing Consortium.** Passed Unanimously

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**6. Old Business**

- a. Station 1 and 2 remodel projects update
  - Station 2 is currently in the Big Sky Owners Association architectural review process. There should be a final decision on July 5, 2018 and Langlas is hoping to get started right away.
  - Station 1 still needs to be reviewed and approved by the Westfork Meadows Owners Association.
  
- b. New Engine 1243 project update
  - Engine 1243 has been delivered, but is not yet in service.
  - Board chair McClain proposed a community open house once Engine 1243 is in service.
  
- c. Training Facility on Big Sky Water/Sewer Property Update
  - Chief Farhat needs to get all of the information to Kim Christopherson to draft a contract.
  
- d. Donation from Spanish Peaks Foundation for extrication equipment
  - Spanish Peaks Foundation donated \$5,000.00 for extrication equipment.
  - John Haas also informed Chief Farhat that he forwarded our application to the Moonlight Basin Foundation and they too will be making a donation.

**7. Other Business - None**

**8. Public Comment – None**

**9. Date for next regular meeting – July 25, 2018 at 9:00 am**

**10. Adjournment – 10:05 am**

Respectfully submitted,



Alan McClain, Chair



Matt Dodd Secretary/Treasurer

cc: Board of Trustees  
Fire Chief William Farhat  
Local 4732  
Gallatin County Board of Commissioners  
Gallatin County Clerk & Records Office  
Madison County Clerk & Records Office