

**BIG SKY FIRE DISTRICT “BSFD”  
MINUTES OF BOARD OF TRUSTEES  
REGULAR MEETING/PUBLIC HEARING OF MAY 23, 2018**

**1. Call to Order**

Meeting was called to order by Chair Alan McClain at 8:34 am

Present: Trustees Alan McClain, Carol Collins, Deb Lewis, and Renae Schumacher; William Farhat, Fire Chief; Greg Megaard, Deputy Chief; Alecia Fischer, Office Administrator; Mara Mitchell, Administrative Assistant

Trustee Matt Dodd arrived at 8:40 am

a. Introduction of visitors and guests

Big Sky Fire Department: President Local 4732 Firefighter John Foster, Firefighter DuBois, and Firefighter Kendziorski

**2. Public comment for items not on the agenda – None**

**3. Consent Agenda Items**

a. Approval of draft minutes of April 27, 2018 Regular Meeting

b. Financial Reports for April 2018

c. Monthly Financial Statements

d. Check Register: Checks 6116918 – 6116981, including voided checks 6116921, 6116937, and 6116949

e. Correspondence

- **Motion Made and Seconded** by Carol Collins and Deb Lewis to approve the consent agenda items of May 23, 2018. Passed 4-1
  - Trustee McClain recused himself from the vote as he did not have the opportunity to review the consent agenda items.

**4. Fire Chief’s Report**

**5. New Business**

a. Deputy Fire Chief – Operations and Deputy Fire Chief – Community Risk Management Position Description Approvals

- See the board packet for descriptions.
- The new Deputy Fire Chief position will be doing fire marshal work and community risk management. They will capture fire marshal duties with development, as well as, public education.
- **Motion Made and Seconded** by Carol Collins and Matt Dodd to approve the Deputy Fire Chief – Operations and Deputy Fire Chief – Community Risk Management positions. Passed Unanimously

b. Budget Amendment for Battalion Chief Vehicle Purchase

- The Power Wagon model was chosen as it is designed for off road use and comes with a Warn winch already installed in its bumper, which saves \$5,000 in an aftermarket bumper and winch costs.
- **Motion Made and Seconded** by Carol Collins and Deb Lewis to approve the Budget Amendment for Battalion Chief Vehicle Purchase. Passed Unanimously

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**6. Old Business**

- a. Station 1 and 2 remodel projects update
  - Langlas and Associates is working on 50% drawings and firming up other bids.
- b. New Engine 1243 project update
  - Chief Farhat, Deputy Chief Megaard, Firefighter Clark, and Sean Garner (emergency vehicle technician) are all going to the Pierce plant to do a final walk through on the new engine.
- c. Training Facility on Big Sky Water/Sewer Property Update
  - Chief Farhat stated that there is no movement yet as he is still waiting on the 10 year agreement to present to the board for approval.
- d. Fire Chief Performance Review – Possible Closed Session
  - **Motion Made and Seconded** by Carol Collins and Renae Schumacher to enter into a closed session for a personnel review. Passed Unanimously. Entered into Closed Session at 9:07 am
  - Open session resumed at 9:35 am
  - The board all agrees that following the review of Chief Farhats performance and discussion Chief Farhats review is positive and urge him to keep up the good work.

**7. Other Business**

- a. Election of Board of Trustees Officers
  - **Motion Made and Seconded** by Renae Schmacher and Deb Lewis to nominate Trustee McClain as Chair, Trustee Collins as Vice Chair, and Trustee Dodd as Secretary/Treasurer. Passed Unanimously
- b. Warrant and Signature Authorization
  - **Motion Made and Seconded** by Carol Collins and Deb Lewis that the warrant and signature authorization include Alan McClain, Chair; Carol Collins, Vice Chair; Matthew Dodd, Secretary/Treasurer; Renae Schumacher and Deb Lewis, trustees. As well as, Chief William Farhat and Deputy Chief Greg Megaard. Passed Unanimously

**8. Public Comment – None**

**9. Date for next regular meeting – June 27, 2018 at 9:00 am**

**10. Adjournment – 9:38 am**

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Respectfully submitted,

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Alan McClain, Chair

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Board Member

cc: Board of Trustees  
Fire Chief William Farhat  
Local 4732  
Gallatin County Board of Commissioners  
Gallatin County Clerk & Records Office  
Madison County Clerk & Records Office

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