

**BIG SKY FIRE DISTRICT “BSFD”  
MINUTES OF BOARD OF TRUSTEES  
SPECIAL MEETING/PUBLIC HEARING OF MAY 14, 2018**

**1. Call to Order**

Meeting was called to order by Vice Chair Carol Collins at 8:36 am

Present: Trustees Carol Collins, Renae Schumacher, and Alan McClain by phone and logged into Go To Meeting; William Farhat, Fire Chief; Greg Megaard, Deputy Chief; Alecia Fischer, Office Administrator; Mara Mitchell, Administrative Assistant

a. Introduction of visitors and guests

Big Sky Fire Department: President Local 4732 Firefighter John Foster, Captain Hamel, Firefighter Ketschek, Firefighter Mohr, and Firefighter Phillips

Members of the Public: Dennis Raffensperger with dRA Architects, and Loren Cantrell and Alan Kuntz with Langlas & Associates

**2. Public comment for items not on the agenda – None**

**3. New Business - None**

**4. Old Business**

a. Approval of Station 1 and Station 2 remodel projects

- Chief Farhat stated that Kim Christopherson has reviewed and approved the presented contract (included in the board packet). He also stated that the cost is higher than originally hoped, but the BSFD has asked for more than originally planned as well. Chief Farhat believes that the presented costs are justified in the hopes of extending the functionality and usability of Station 1 for 10-15 years.
- See the board packet for the architectural plans that were reviewed in detail by Dennis Raffensperger with dRA Architects, Alan Kuntz of Langlas & Associates, and Loren Cantrell of Langlas & Associates.
  - Trustee Collins asked about the possibility of installing/using solar panels and it was determined it would not be cost effective for this building (Station 1).
  - Trustee Collins asked how the remodel will impact the parking. The thought is at most one parking spot will be eliminated (Station 1).
  - Trustee McClain asked about soundproofing the walls at Station 1. Any new partitions will have sound insulation. He also asked to clarify what is meant by new flooring. The subfloor will remain, but all out flooring will be removed and replaced in specified areas. The structural engineer is currently evaluating the exercise room floor to be sure the structure is strong enough for the demands of the exercise room (Station 1).
  - Trustee McClain clarified that the exterior will be changed a bit to update the siding so it all matches and looks a little nicer (Station 2).
  - Loren stated that in terms of the estimate detail that Alan (Kuntz) put together for each station (including line item detail) with input from outside subcontractors, as well as, in house estimating which they feel it is pretty accurate. If approved as is Dennis will produce another set of drawings and Alan will do another budget to those drawings to make sure tracking accurately. Then Dennis will complete a full set of documents and those will be pit out to subcontractors to bid. It is currently an estimate. In the future there will be a guaranteed maximum price and an amendment to sign on the contract for the final budget.
- **Motion Made and Seconded** by Renae Schumacher and Alan McClain for Carol Collins as Vice Chair to sign the contract and preliminary budget to move forward with the Station 1 and Station 2 remodel projects. Passed Unanimously

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5. **Other Business** - None
6. **Public Comment** - None
7. **Date for next regular meeting** – May 23, 2018 at 8:30 am
8. **Adjournment** – 9:25 am

Respectfully submitted,

  
\_\_\_\_\_  
Alan McClain, Chair

  
\_\_\_\_\_  
Board Member

cc: Board of Trustees  
Fire Chief William Farhat  
Local 4732  
Gallatin County Board of Commissioners  
Gallatin County Clerk & Records Office  
Madison County Clerk & Records Office