

**BIG SKY FIRE DEPARTMENT “BSFD”
MINUTES OF BOARD OF TRUSTEES
REGULAR MEETING OF MARCH 22, 2017**

Introduction of visitors and guests

None present

1. Call to Order

Meeting was called to order by Chair Alan McClain at 8:32am

Present: Trustees Alan McClain, Carol Collins, Steve Johnson, and Renae Schumacher; William Farhat, Fire Chief, Greg Megaard, Deputy Chief, Alecia Fischer, Office Administrator, and Mara Mitchell, Administrative Assistant

Absent: Trustee Tom Reeves

2. Public Comment

a. None

3. Consent Agenda Items - Action Required

a. Approval of draft minutes of February 22, 2017 Regular Meeting

b. Financial Reports for February 2017

c. Monthly Financial Statements

d. Check Register: Checks 6116115 – 6116175; including voided checks 6116122 and 6116151

- Motion Made and Seconded by Carol Collins and Steve Johnson to approve the consent agenda items of February 22, 2017, with noted corrections made (fixed the double “that”). Passed Unanimously

4. Fire Chief’s Report – William Farhat

a. See report included in the board packet.

5. Correspondence

a. Chief Farhat presented correspondence from Paul Cronin requesting to be added to the BSFD agenda regarding a suggested conflict of interest by Chief Farhat dealing with representatives of Yellowstone Club, Lone Mountain Land Company and their affiliates. The letter was received Monday, March 20, 2017 which was too late to be added to March’s board meeting so it will be added to April’s agenda.

b. See correspondence included in board packet.

6. New Business

a. Confidential Personnel Issue – Closed Session

- 8:49 – 9:19 am

7. Unfinished Business

a. 2016 Audit Correction

- Chief Farhat has discussed the format of our agendas with the district’s attorney Kim Christopherson regarding whether or not we need to call it a public hearing. Per Kim Christopherson, BSFD has been conducting the board meetings correctly.
- Trustee Collins explained that “public hearing” should be added to all future agenda items involving a discussion, decision or action. It needs to be addressed item by item. Trustee Collins feels we should add “public hearing” to all future agenda items so the public is aware that they have the opportunity to comment.

b. Master/ISO Plan

i. Property Investigation Update

- Lynn Milligan’s potential deal with her client’s twenty + acres fell through.
- Elena Wexall represents the owner of the three acre property at the junction of Lone Mountain Trail and Two Rivers Road which may be a possibility.
- Chief Farhat is meeting with Scott Maybee about the possibility of a parcel east of American Bank.
- Chief Farhat recommends BSFD continues looking for property, but cease the plan to build a new station at this time and go for a mill levy this fall.
- Motion Made and Seconded by Steve Johnson and Carol Collins to approve continuing to pursue land, but not to pursue building a new station at this time Passed Unanimously


ii. Training Facility Update

- Chief Farhat will contact Scott Altman to see if the area near the gravel pit is still a possibility.

**BIG SKY FIRE DEPARTMENT
MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
MARCH 22, 2017**

- iii. Station 1 Property Update
 - David Fowler submitted a bid for a Station 1 remodel to extend the life of the current building for another ten years after Chief Farhat contacted him. The bid was not done in the timeframe Mr. Fowler said it would be done. Chief Farhat is not confident with how the process has gone so far and recommends not moving forward with David Fowler.
 - **Motion Made and Seconded** by Alan McClain and Carol Collins to halt the plan with David Fowler, take the designs BSFD already has and reach out to two or three building companies for information and guidance on what the best plan would be for the Station 1 remodel. Passed Unanimously
 - c. Trustee McClain asked if there is an update on Chief Farhat's annual performance review. The committee feels they will have more information by April's board meeting.
- 8. Other Business**
- a. Chief Farhat asked if he should update Trustee Reeves on the subject of the closed session upon his return. Trustee McClain will advise Trustee Reeves to get in touch with Chief Farhat when he is back in town.
- 9. Public Comment**
- 10. Date for next regular meeting** – April 26, 2017 at 8:30am
- 11. Adjourn** at 9:39 am

Respectfully submitted,



Alan McClain, Chair



Steve Johnson, Secretary/Treasurer

cc: Board of Trustees
Fire Chief William Farhat
Local 4732
Gallatin County Board of Commissioners
Gallatin County Clerk & Records Office
Madison County Clerk & Records Office