

BIG SKY FIRE DISTRICT “BSFD”
MINUTES OF BOARD OF TRUSTEES
REGULAR MEETING/PUBLIC HEARING OF SEPTEMBER 20, 2017

1. Call to Order

Meeting was called to order by Vice Chair Carol Collins at 8:32 am

Present: Trustees Carol Collins, Steve Johnson, Tom Reeves, and Renae Schumacher; William Farhat, Fire Chief; Greg Megaard, Deputy Chief; Alecia Fischer, Office Administrator; Mara Mitchell, Administrative Assistant

Absent: Trustee Alan McClain

a. Introduction of visitors and guests

President Local 4732 Firefighter John Foster, Captain Barker, Firefighter Clark, Firefighter Kendziorski, Firefighter Loomis, and Firefighter DuBois

2. Public comment for items not on the agenda – None

3. Consent Agenda Items

a. Approval of draft minutes of August 23, 2017 Regular Meeting

b. Financial Reports for August 2017

c. Monthly Financial Statements

d. Check Register: Checks 6116450 – 6116517

e. Correspondence

- **Motion Made and Seconded** by Steve Johnson and Tom Reeves to approve the consent agenda items of August 23, 2017 with the correction of adding Trustee McClain as absent. Passed Unanimously

4. Fire Chief’s Report

- Chief Farhat is communicating with the Department of Natural Resources and Conservation (DNRC) regarding requests for staff to be deployed elsewhere in the state. The DNRC is willing to reimburse the cost for the employees that are deployed, but not the overtime costs of backfill employees. Chief Farhat is pushing to find a resolution to this issue.
- Dr. Lowe has changed the BSFD’s protocol for Narcan use.

5. New Business

a. Update Career Captain Position Description

- **Motion Made and Seconded** by Steve Johnson and Renae Schumacher to approve the updated Career Captain Position Description as presented. Passed Unanimously

b. U.S. Forest Service Cooperative Fire Protection Agreement

- **Motion Made and Seconded** by Tom Reeves and Steve Johnson to approve the U.S. Forest Service Cooperative Fire Protection Agreement as presented. Passed Unanimously

c. REACH Air Medical Ground Transport Agreement

- **Motion Made and Seconded** by Steve Johnson and Renae Schumacher to table agenda item 5c. REACH Air Medical Ground Transport Agreement until the October 25, 2017 board meeting. Passed Unanimously

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- d. Station 1 and Station 2 Remodeling Request for Proposals
 - **Motion Made and Seconded** by Rena Schumacher and Steve Johnson to approve the Station 1 and Station 2 Remodel and Expansion Request for Qualifications and Proposal (RFQ/P)
- e. Audio Recordings of Board Meetings
 - There is no current policy regarding the BSFD board meeting recordings so no motion was made. However, it was decided that once a meeting's minutes are approved they become the official public record of that meeting and the recording should be destroyed.

6. Old Business

- a. Master/ISO Plan
 - i. Training Facility Update
 - After meeting with Scott Altman a location was agreed on off of Highway 191 at a gravel pit. BSFD will lease a section on the southern end of the property. There will be space for five containers. The lease will be for 3-5 years.
 - ii. Mill Levy Update
 - Chief Farhat will be hosting Informational Community Meetings regarding the Mill Levy three on October 4, 2017 and three on October 9, 2017.
 - Chief Farhat will choose a day after the ballots are sent out to host three additional Informational Community Meetings per the board's request.
 - Chief Farhat will Contact Al Malinowski regarding having a table at the post office a few days to provide information and answer any questions community members might have.

7. Other Business

- The Battalion Chiefs and Captains promotion ceremony will be October 25, 2017 at 10:30 am.
- Alecia Fischer asked if the board would like to consider changing the board meeting for the month of November. The board decided to push November's board meeting out one week to November 29, 2017.

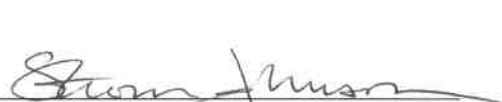
8. Public Comment - None

9. Date for next regular meeting – October 25, 2017 at 8:30 am

10. Adjournment – 9:44 am

Respectfully submitted,


Alan McClain, Chair


Steve Johnson, Secretary/Treasurer

cc: Board of Trustees
Fire Chief William Farhat
Local 4732
Gallatin County Board of Commissioners
Gallatin County Clerk & Records Office
Madison County Clerk & Records Office