

**BIG SKY FIRE DISTRICT “BSFD”
MINUTES OF BOARD OF TRUSTEES
REGULAR MEETING/PUBLIC HEARING OF JULY 26, 2017**

1. Call to Order

Meeting was called to order by Chair Alan McClain at 8:32 am

Present: Trustees Alan McClain, Carol Collins, Steve Johnson, Tom Reeves, and Renae Schumacher; William Farhat, Fire Chief; Alecia Fischer, Office Administrator; Mara Mitchell, Administrative Assistant

Absent: Greg Megaard, Deputy Chief

a. Introduction of visitors and guests

President Local 4732 Firefighter John Foster, Firefighter Ketschek, Firefighter Clark, Firefighter Kammann, and Firefighter DuBois

2. Public comment for items not on the agenda – None

3. Consent Agenda Items

a. Approval of draft minutes of June 28, 2017 Regular Meeting

b. Financial Reports for June 2017

c. Monthly Financial Statements

d. Check Register: Checks 6116334 – 6116392, including voided checks 6116366 and 6116388

- **Motion Made and Seconded** by Carol Collins and Steve Johnson to approve the consent agenda items of July 26, 2017 as presented. Passed Unanimously

4. Fire Chief’s Report

a. Chief Farhat stated that once Captain Pruiett and Captain Sheil are finished with the Company Officer Involvement Program (which is a three year process) through the International Association of Fire Chiefs all three captains will have completed a high level of training that can’t be obtained in Montana. Through the Center for Public Safety Excellence Chief Farhat has obtained a designation of Chief Fire Officer, Captain Barker has obtained Chief Training Officer, Deputy Chief Megaard has obtained Fire Officer, and Captain Pruiett and Captain Sheil are in the process of obtaining their Fire Officer Designations as well.

See report included in board packet

5. Correspondence

See correspondence included in board packet

6. New Business

a. Resolution to Place Mill Levy on November 2017 Ballot for Increase in Staffing for Operations

b. Resolution to Place Mill Levy on November 2017 Ballot for Remodeling Big Sky Fire Stations 1 (Meadow) and 2 (Mountain).

c. After discussion between Chief Farhat and Ed Blackman it was realized that both 6a and 6b agenda items can be combined into one Mill Levy.

d. Battalion Chief Position Description Approval

e. Creation of Two Battalion Chief Positions for FY 2017-2018

f. Negotiations with Local 4732 for Battalion Chief Compensation

- **Motion Made and Seconded** by Tom Reeves and Steve Johnson to table items 6a Resolution to Place Mill Levy on November 2017 Ballot for Increase in Staffing for Operations, 6b Resolution to Place Mill Levy on November 2017 Ballot for Remodeling Big Sky Fire Stations 1 (Meadow) and 2 (Mountain), 6c Battalion Chief Position Description Approval, 6d Creation of Two Battalion Chief Positions for FY 2017-2018, and 6e Negotiations with Local 4732 for Battalion Chief Compensation until the August board meeting. Passed Unanimously

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- There will be a special meeting Thursday, August 10, 2017 at 9:30 am regarding item 6a Resolution to Place Mill Levy on November 2017 Ballot for Increase in Staffing for Operations and 6b Resolution to Place Mill Levy on November 2017 Ballot for Remodeling Big Sky Fire Stations 1 (Meadow) and 2 (Mountain). Chief Farhat will see if Ed Blackman from Gallatin County is able to attend the meeting.

7. Old Business

a. Master/ISO Plan

- i. Property Acquisition Update**
 - The property has been acquired.
- ii. Training Facility Update**
 - Chief Farhat emailed Scott Altman regarding the possibility of using the land previously discussed at the gravel pit for a training facility. Scott acknowledged that this is still a possibility and he would be in touch with Chief Farhat.
- iii. Station 1 Update**
 - Chief Farhat spoke with Brian Tate and is waiting to hear back from him on his ideas.
- iv. Mill Levy Promotional Video**
 - Chief Farhat held off doing anything with the promotional video until decisions have been made regarding the Mill Levy.

b. Annual Audit Request for Proposal

- There was one response to the Request for Proposal (RFP). Chief Farhat has not had a chance to read through the contract yet from Rosie. The contract has to be agreed upon by BSFD and the Department of Administration with the State of Montana.

8. Other Business - None

9. Public Comment - None

10. Date for next regular meeting – August 31, 2017 at 8:30 am

11. Adjournment – 9:48 am

Respectfully submitted,



Alan McClain, Chair



Steve Johnson, Secretary/Treasurer

cc: Board of Trustees
Fire Chief William Farhat
Local 4732
Gallatin County Board of Commissioners
Gallatin County Clerk & Records Office
Madison County Clerk & Records Office