

**BIG SKY FIRE DEPARTMENT “BSFD”  
MINUTES OF BOARD OF TRUSTEES  
REGULAR MEETING OF OCTOBER 26, 2016**

**Introduction of visitors and guests**

Big Sky Fire Department: FF/EMT Jason Gras, FF/EMT John Foster

**1. Call to Order**

Meeting was called to order by Chair Alan McClain at 8:30am

Present: Trustees Alan McClain, Carol Collins, Steve Johnson, Renae Schumacher and Tom Reeves; William Farhat, Fire Chief, Deputy Fire Chief Greg Megaard, Alecia Fischer, Office Administrator and Mara Mitchell Administrative Assistant

**2. Public Comment - None**

**3. Consent Agenda Items - Action Required**

- a. Approval of draft minutes of September 28, 2016 Regular Meeting
- b. Financial Reports for September 2016
- c. Monthly Financial Statements
- d. Check Register: Checks 6115787 – 6115853; including voided checks 6115723 (August 2016), 6115796, and 6115853
  - **Motion Made and Seconded** by Carol Collins and Steve Johnson to approve the consent agenda items of October 26, 2016, as presented. Passed Unanimously

**4. Fire Chief’s Report – William Farhat**

- See report included in the board packet.

**5. Correspondence**

- See correspondence included in the board packet.

**6. New Business**

- a. Change in District Taxable Valuation
  - The Fire District will be losing approximately \$10,419 from Gallatin County due to the change in District Taxable Variation. Chief Farhat does not have the number from Madison County at this time.

**7. Unfinished Business**

- a. Annexation Petition Approval: Moonlight Basin (all private land west of Moonlight to the border of Jon Fossil conservation easement properties) and Emergency Services Agreement
  - Item tabled until November
  - **Motion Made and Seconded** by Carol Collins and Steve Johnson to table Annexation Petition Approval: Moonlight Basin and Emergency Services Agreement until November. Passed Unanimously
- b. Master/ISO Plan
  - i. Construction Manager RFP
    - Item tabled until November
    - **Motion Made and Seconded** by Carol Collins and Steve Johnson to table Construction Manager RFP until November. Passed Unanimously

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ii. Property Investigation

- Chief Farhat presented the desired search area for a new station location.
- A 3 – 4 acre parcel of land is desired to provide adequate space for drive through bays which is better for trucks, and for future growth.
- The five driving miles boundary from the station is important relating to insurance rating for homeowners. This is important in relation to moving the station as to not impact a large portion of the community which is why the Town Center area is a desired location. We have to be mindful also regarding the location of a new station in relation to the Middle Fork River and private bridges.
- Trustee Reeves mentioned a possible location between Gallatin Alpine Sports and Andesite Road owned by John and Marilyn Olson.

iii. Training Facility

- Chief Farhat presented the possibility of having a training facility at Station #2, as well as, other potential locations. Trustee Johnson mentioned the MT DOT location across from Ophir School, Chief Farhat mentioned the MT DOT location where the green quonset hut is, and Chief Farhat also mentioned the parcel of land across from the green MT DOT building which Trustee Collins stated is the Burcalow family's land.

c. Administrative Assistant Hiring – Introduction of Mara Mitchell

**8. Other Business**

a. Halloween Event – October 31, 2016 6:00pm – 8:00pm

- Alecia Fischer mentioned that help is still needed to get ready, set-up, and take down for the Halloween event.

b. Fire Department Christmas Party December 3, 2016 6:00pm at Buck's T4

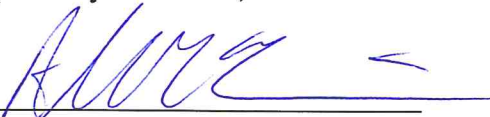
- Alecia Fischer is finalizing the menu and then will email the invitation out to get a head count.

**9. Public Comment - None**

**10. Date for next regular meeting – November 30, 2016 at 8:30am**

**11. Adjourn at 9:59am**

Respectfully submitted,



Alan McClain, Chair



Steve Johnson, Secretary/Treasurer

cc: Board of Trustees  
Fire Chief William Farhat  
Local 4732  
Gallatin County Board of Commissioners  
Gallatin County Clerk & Records Office  
Madison County Clerk & Records Office